



BENEFIT SUMMARY FY 2018

Minute Man Arc offers a generous benefits package to meet the individual and family needs of our employees. Employees who work a regularly scheduled minimum of 20 hours per week are eligible for benefits. Some benefits are pro-rated based on the employee's full time equivalency. Full-time employees work 40 hours per week.

Benefits Include:

- Medical Insurance
- Dental Insurance
- Short and Long Term Disability Insurance
- Life Insurance
- EAP (Employee Assistance Program)
- 403(b) Plan
- Flexible Spending Accounts:
 - Dependent Care Account
 - Medical Reimbursement Account
- Time Off Benefits:
 - Vacation
 - Personal Time
 - Sick Time
 - Holidays
- Tuition Reimbursement/Remission
- Voluntary Benefits:
 - Legal Services
 - Vision Plan
- Training & Professional Development
- Flexible Work Schedules